



Smithdon High School  
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Ref: DWa/NW

18 April 2024

Dear Parent

**Re: Year 10 Subject Parents' Evening – Thursday 2 May 2024, 4pm to 7pm**

I would like to invite you and your child to attend our Year 10 Subject Parents' Evening on Thursday 2 May. This will take place in the main hall at Smithdon High School.

During the evening you will be able to meet each of your child's subject teachers to review their progress, looking at areas of success and areas that need to be worked on in the coming months. There will also be an opportunity to receive feedback from the recent Year 10 examinations that have been completed.

Please book your appointment by using the parents' evening booking system. A user guide with step by step instructions on how to make the bookings is attached. Appointments will be limited to five minutes, with a bell ringing to indicate the end of the appointment. The next appointment will start one minute later. Parents who have a gap between appointments will be asked to wait around the outside of the hall until their next appointment time.

Staff will be seated in department groups on this occasion. This will enable you to identify and meet the Head of Department should you need to.

Due to planned staff absence, Mrs Wheeler will be unavailable to take appointments for her Design Technology class. If you wish to discuss your child's progress in this lesson, please email Mrs Birks ([a.birks@smithdonhigh.org.uk](mailto:a.birks@smithdonhigh.org.uk)) to arrange a telephone appointment.

I look forward to seeing you on Thursday 2 May.

Yours sincerely

**Mr D Ward**  
**Assistant Headteacher**

