



Smithdon High School
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Ref: AGi/LT

20 September 2023

Dear Parents

Re: **Forthcoming Election of Parent Governors at Smithdon High School**

In these exciting times at Smithdon High School as we continue on our development journey, the Governing Body is looking for new parent governors to join our active team, to support and challenge the school's progress. There are two vacancies for parent governors on the school's governing body. The governing body is made up of parents, staff and Trust Appointed governors. Parent governors are elected by the parents of children attending the school.

The main role of the governing body is to challenge and support the school to ensure that every student achieves the best education possible. We are looking for parents who want to help the school leadership team in their mission to provide high quality outcomes for all pupils and who feel they could offer relevant skills, experience and commitment.

All parents of children attending the school are entitled to propose or second candidates and vote.

If you are interested in nominating yourself (or another) to join the Governing Body, please contact Lisa Taylor at l.taylor@smithdonhigh.org.uk or 01485 536110 - and ask for the Nomination Papers.

The completed nomination papers must be returned by email to head@smithdonhigh.org.uk by Monday 9 October 2023.

If the number of nominations received are equal to, or less than, the number of vacancies there will be no need to hold a ballot. If a ballot is necessary, we will email out voting (ballot) papers. Further details about this process will be issued if required.

Thank you for your interest, and involvement in this important process. If you have any queries regarding this election and would like to speak to the Chair of Governors please email l.taylor@smithdonhigh.org.uk to arrange this.

Yours sincerely

Mrs A Gibbins
Headteacher

Mr J Crofts
Chair of Governors

